

## **Park Maintenance**

The purpose of this job is to perform skilled/manual work functions related to maintenance and operation of the Parks & Recreation Department. Duties and responsibilities include preparing sports fields for practice and games, carrying out a year round sports field maintenance program of sports fields, establishing and maintaining sports fields, performing janitorial/custodial duties, installing and repairing park structures and equipment, and performing a variety of tasks in the operation and maintenance of the department. Employees are under general supervision.

## **EQUIPMENT/JOB LOCATION**

The employee will use a variety of hand tools and small machinery such as a tractor, edger, aerator, box blade, irrigation equipment, pressure washer, etc. The employee drives a vehicle to sites as needed. The employee will be required to work indoors and outdoors, year-round in all types of weather conditions. The employee may occasionally be required to work in high places.

## **ESSENTIAL FUNCTIONS**

The following duties are normal for this job. These are not construed as exclusive or all-inclusive. Other duties may be required and assigned.

- Performs tasks related to sports field maintenance
- Performs services and repairs as needed to maintain sports fields and park facilities
- Provides manual labor functions as directed
- Use a zero turn mower to mow park and city owned property.
- Operates/maintains equipment and machinery used in sports field and park facilities maintenance
- Receives and completes various forms, work orders, reports and other documents.
- Performs janitorial and custodial maintenance of recreational facilities grounds and buildings: to include restroom maintenance and trash disposal.
- Prepares set up for a variety of events.

## **REQUIRED KNOWLEDGE AND ABILITIES**

- Knowledge of effective methods of sports field preparation
- Knowledge of occupational hazards and safety precautions
- Ability to establish and maintain an effective working relationship with the public and other employees
- Ability to evaluate situations and make decisions

- Ability to perform basic carpentry, plumbing, and electrical work and the knowledge to use necessary tools and equipment in performance of these jobs
- Ability to perform janitorial skills for the maintenance of recreational facilities and grounds
- Ability to work efficiently at heights of 40 feet
- Ability to operate a variety of heavy and light motorized equipment
- Ability to communicate clearly and effectively, both orally and written
- Ability to understand and follow oral and written instructions

**Minimum Training and Experience Required to Perform Essential Job Functions Any combination of training and experience equivalent to:**

- Graduation from a high school or equivalent
- Possession of a valid Kentucky operator's license
- Lift and move 75 pounds safely and properly
- Physically able to work outside year round