

CITATION APPEAL FORM

Type of Citation:

<input type="checkbox"/> Junk, Trash and Debris
<input type="checkbox"/> Harborage or Vermin
<input type="checkbox"/> Unsafe Structure
<input type="checkbox"/> High Grass/Weeds
<input type="checkbox"/> Abandoned/Inoperable Vehicle
<input type="checkbox"/> Vacant
<input type="checkbox"/> Illegal Dumping, Tires. Etc.
<input type="checkbox"/> Illegal Sign
<input type="checkbox"/> Other (Please Explain)

<u>Internal Use Only</u>
Citation # _____
Citation Date: _____
Case # _____
Filing Date: _____
Date Received: _____
Accepted
Denied
CEB Hearing Date: _____

Owner (Print): _____

Respondent (If not owner): _____

Address: _____

City/State/Zip: _____

Phone: _____

Reason for appeal:

SIGNATURE: _____

NOTE: According to KRS 65.8825(6). When a citation is issued, the person to whom the citation is issued shall respond to the citation within seven (7) days of the date the citation was issued by either paying the civil fine set forth in the citation or requesting, in writing, a hearing before the Code Enforcement Board to contest the citation. If the person fails to respond to the citation within seven (7) days, the person shall be deemed to have waived the right to a hearing to contest the citation and the determination that a violation was committed shall be considered final. In this event, the Board shall enter a final order determining that the violation was committed and imposing the civil fine set forth in the citation, and the alleged violator shall be deemed to have waived the right to appeal the final order to District Court.

Direct any questions to the Public Works Code Enforcement Division at 270-465-7011 ext 4308

Form must be received or postmarked by the 1st Tuesday of every month in order to be placed on the agenda for a hearing in that calendar month.
